

College Completion Meeting Minutes

The meeting was called to order on September 3, 2021 at 10:34am by Chairman Brooke Joseph.

This was the first meeting of the 2021-2022 school year.

We went around and did an introduction of members by stating our position and something about ourselves. There are 17 total members for this committee and 13 were present. The present members were as followed, Brooke, Jordan, Josie, Elizabeth, David, Taylor, Keith, Meagan, Dr. Bowhay, Kris, Tyler, Laura, Malinda.

The goal of this committee is to increase enrollment and retention. Brooke asked everyone to bring back retention and recruiting goals for the next meeting.

Brooke opened the meeting for discussion to hear everyone's thoughts on the topic. There was discussion in ineffectiveness, needing to better define success, implementing better strategies, having a Navigator exit interview as to why the students are leaving, how athletics are accounted for when leaving, needing to understand students' goals better, how ICC could possibly grow through technical programs and better degree tracks, and lastly Dr. Bowhay informed us that a goal is to increase retention by 3% for the 2021-2022 school year.

After a nice first meeting discussion Brooke wrapped up the meeting by reminding everyone to bring back strategies from the members own departments as to what can help. Elizabeth also mentioned CCSSE (Community College Survey of Student Engagement) and wanting to know what's in it and Dr. Bowhay mentioned we use it every 2 years.

Taylor will be creating a team's folder before the next meeting for everyone to drop ideas into.

Elizabeth also wanted to be looking at institutional data regarding the success of the current waiver system for students placing into developmental education classes. She would like to see completion data for students that skipped ahead of their placement based on the waiver. How do those completion rates compare to peers that proceeded through the recommended developmental sequence as well as comparing both of those sets of data to students that placed directly into the "college level" course.

Brooke and David will be adding the strategies for enrollment and retention into the team's folder.

Everyone present agreed that the meetings will be held monthly. Moving forward we will be recording every meeting.

The meeting ended at 11:02am by Brooke Joseph and she will be following up to schedule next month's meeting.